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19 November 1951

MEMORANDUM FOR: The Chairman, Career Service Committee

FROM: Chairman, Working Group on Rotation

SUBJECT: Definition of "Rotation"

1.   At its third meeting on 2 November 1951 the Working Group on Rotation defined the term "Rotation" as follows:

Rotation:

> "The systematic designation and redesignation of an individual to various kinds of duty and training for the purpose of improving his capacity to serve the Agency."

2.   The above definition was submitted to the Career Service Committee for consideration and approval. The Career Service Committee has referred a revised version of the definition to this Working Group for consideration and comment. This revised definition reads as follows:

Rotation:

> "The systematic designation and redesignation of an individual to various assignments for the purpose of improving his capacity to serve the Agency."

3.   The Working Group on Rotation believes that the only point of difference in the two definitions is a significant difference, for the following reasons:

a.   The word "assignments" is susceptible of interpretation so as to exclude "training" as an element in a rotational pattern.

b.   The words "duty and training" in lieu of the word "assignments" indicates clearly the intent of the definition to cover the point that rotation should involve specific duty assignments inter-mixed with training assignments.

c.   It is the view of the Working Group that the principle of alternate duty and training is so fundamental to the process of rotation, if the objectives of rotation are to be met, that the omission of these two words in the definition of rotation fails to clarify this principle, and the intent of the Working Group.
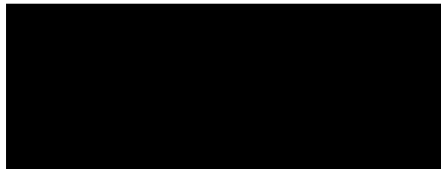
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4. It is therefore requested that the Career Service Committee approve the definition as originally drafted by the Working Group on Rotation.

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Chairman